



Government of the People's Republic of Bangladesh  
Bangladesh Bureau of Statistic  
**Upazilla Statistics Office**  
Saghata, Gaibandha.



[www.bbs.saghata.gaibandha.gov.bd](http://www.bbs.saghata.gaibandha.gov.bd)

**Citizen's Charter (Service Commitment)**

**1. Vision and Mission**

**Vision:** Ensuring world-class national statistics system.

**Mission:** To prepare statistics in a modern way for the development and welfare of the country and to analyze, preserve and publish it through the latest information technology.

**(A and B) Civic and Institutional Service:**

Sl. No	Name of Service	Service Delivery System	Necessary Documents and Place of Receipt	Price of Service and Payment Method	Term of Service Delivery	Officer In Charge (Name, Surname, Phone And E-mail.
1.	Population Certificate	After receiving the application form, the issue number of the record is given to the applicant. The application is then submitted to the Upazilla Statistics Officer. The instructed employee presents the information in a specific format by selecting the verification. Information is provided to the applicant after the approval and signature of the Upazilla Statistics Officer.	1. In accordance with the Right of Information Act and rules, specific application form for obtaining information has to be filled. 2. Information application form can be collected from the website of Information Commission/ web portal/ branch of concerned office.	Free (however, in case of CD/ Disc supply, the price of the CD/ Disc has to be paid in cash.	1-3 Working days	Upazilla Statistical Officer Upazilla Statistics Office Saghata, Gaibandha. Mobile- 01716296575 uso.saghata2017@gmail.com
2.	Population Census Data					
3.	Agriculture Census Information					
4.	Economic Census Data					
5.	Enclave Information					
6.	Slum Census Information					
7.	Vital Statistics					
8.	Price and Wage Information					
9.	Accountion Information for Major and Minor Crops					
10.	Concerning Health and Democracy					
11.	Labor and Child labor Data					
12.	Gender Statistics					
13.	Industrial Statistics					
14.	Household Incom and Expenditure Information					
15.	Consumer Price Index Survey Information					
16.	GDP Growth Rate.					
17.	Monthly Agriculture Wage Rate					
18.	Environmental statistics					
19.	Poverty statistics					
20.	Forests, Fisheries, Cattle and Poultry estimation survey					
21.	Land use and Irrigation statistics					
22.	Main crop Price and Production cost survey					
23.	Tobacco Survey Information					
24.	Survey on the position of Women					
25.	Maternal and Child statistics					
26.	Upazilla Statistics					
27.	Expatriate Income and Investigation Survey					
28.	Cluster Survey					
29.	Geo Code Update					
30.	Information on Small Ethnic groups and tribal					
31.	Information on other topics					

**(C) Internal Services:**

Sl. No	Name of Service	Service Delivery System	Necessary Documents and Place of Receipt	Price of Service and Payment Method	Term of Service Delivery	Officer In Charge (Name, Surname, Phone And E-mail.
1.	GPF Advance Grant	Upon receipt of the application form, verification	Necessary documents required by the accounts branch	Free	3-7 Working Days	Upazilla Statistical Officer Upazilla Statistics Office Saghata, Gaibandha. Mobile- 01716296575 uso.saghata2017@gmail.com
2.	Housing Advance Grant	The same	The same	The same	The same	
3.	Acquired Leave Granted	The same	The same	The same	The same	
4.	Allow Leisure Leave	The same	The same	The same	The same	
5.	Information on other topics	The same	The same	The same	The same	