

Government of the People's Republic of Bangladesh
Office of the Upazila Agriculture Officer
Sundargonj, Gaibandha

TENDER DOCUMENT (National)
For the procurement of goods (Vegetable Seed) under Open Tender Method

Name of Package. ২০২০-২১ অর্থ বছরের খরিপ-২ মৌসুমে বন্যার ক্ষয়ক্ষতি
পুষিয়ে নিতে সবজি প্রণোদনা কার্যক্রম।

Source of fund : GoB (Non development budget of MoA/Agricultural rehabilitation grant of MoA)

Tender notice Memo no : 12.17.3224.001.22.19-365

Date 27/08/2020

Issued to :

ITT Clause	Section-2. Tender Data sheet
Amendments of, and supplements to clause in the in the instruction to Tenderers	
A. General	
ITT.1.1	The procuring Entity is : The Upazila Agriculture officer, Sundargonj, Gaibandha. The Name of the Tender is: স্বল্প মেয়াদি ও মধ্য মেয়াদি শাক-সবজির বীজ সরবরাহ। Tender Ref : Tender notice memo no:- 12.17.3224.001.22.19-365 Date 27/08/2020 Upazila- Sundargonj, Dist-Gaibandha.
ITT 1.2	The number (amount) and identification of Tender is : (a) Krishi pronodona programme/2020-21 : Datashak (OP)-123.50 Kg, Puishak (OP)123.50 Kg, Patshak (OP)-123.50 Kg, Cucumber (Hybrid)-7.41 Kg, Bottlegourd (Hybrid)-12.35 Kg, Sweet Gourd (Hybrid)-12.35 Kg, balsam apple (Hybrid) 24.70 Chilli (Hybrid)-4.94 Kg, Borboti (Hybrid)-24.70 Kg, Countrybean (OP)-123.50 Kg For this programme imported or local seed is needed with special identification of variety is germination rate- above 80% (farmers field), Purity (%) -above 95% and Rabi/year round variety.
ITT 3.1	The source of fund is: GoB (Non development budget of MoA/Agricultural rehalibitation grant)
B. Tender Document.	
ITT 8.2	The Following are the offices of the Procuring Entity or authorised agents for the purpose of proving the Tender Documents : Office of the Upazila Agriculture officer, Sundargonj, Gaibandha.
ITT 9.1	For clarification of Tender Document Purposes only the procuring Entity's address is: The Upazila Agriculture Officer, Sundargonj, Gaibandha. Telephone : 01700716052
ITT 10.1	A pre-tender meeting shall be held at address : Upazila Agriculture Office Hall Room, Sundargonj, Gaibandha. Time : 11.00 am Dated : 24.08.2020
C. Qualification criteria	
ITT 14.1(c)	The minimum criteria of seeds are germination rate- above 80% (farmers field), Purity (%) -above 95% .
ITT 15.1 (b)	The minimum amount of liquid asset or working capital or credit facility is Tk : 2,000,000/- [only the amount supported by the Bank statement, saving instrument(s) and lines of credit, if any will be taken into account]
D. Preperation of Tender	
ITT. 21.1(l)	The Tenderer shall submit with its Tender the following documents: a) Trade license. b) Seed dealer/seed company/seed importer registration certificate. c) Authorization letter supplied by the reputed seed company/seed importer/ designated authority. d) VAT registration certificate. e) Income Tax Certificate. f) Experience Certificate. g) Bank solvency certificate. h) Source of Seed

	<p>i) Bill of Entry (If any)</p> <p>j) Customs Clearance (If needed)</p> <p>k) Letter of credit (If needed)</p>
ITT. 26.1(b)	<p>Manufacture/Importer authorization is : Required</p> <p>or</p> <p>A manufacture's/company/importer Authorization Letter is only required for imported vegetable seed/s.</p>
ITT 27.2	The Tender Validity period shall be 14 days.
ITT 29.2	In favour of small and marginal farmers.
ITT 29.3	The amount of the Tender Security shall be Tk- 30,000/-. The tender security will be submitted by the pay-order/Bank Guarantee in favour of the Upazila Agriculture Officer, Sundargonj, Gaibandha.
ITT. 29.4	The Tender security at the percentage : 20% (approximately)
E. Submission of Tender	
ITT. 21.1	The inner and outer envelopes shall bear the following additional identification marks: insert the name and address must appear on the tender envelope to identity this specific Tendering process.
ITT. 36.1	<p>For Tender submission purposes only the procuring Entity address is: The Upazila Agriculture Officer, Sundargonj, Gaibandha.</p> <p>The dead line for the tender submission is : Time and date : 03.00 am, 12/09/2020</p>
F. Tender opening and Evaluation	
ITT 42.2	<p>The Tender opening shall take place at : The Upazila Agriculture Officer, Upazila : Sundargonj, Dist: Gaibandha,</p> <p>Time and Date :4.00 pm, 12.09.2020</p>
ITT. 28.1	<p>If any tenderer offer prices more than the MoA estimated cost as mentioned in the price schedule. The tender will be summerily rejected. Further more, Stated that tender shall be evaluated on the basis of guideline of MoA Vegetable Pronodona programme/2020-21 and priority will be given to selection of Vegetable on the basis of pronodqna guideline.</p> <p>If there is tie in the tender price, the Tenderers will be selected in respect of most lower prices. If in every respect the tender price is tie the Tenderers will be selected through lottery acceptable to participating tenderers.</p> <p>The date time and place of lottery (if necessary) : 12.09.2020 Time : 4.00 pm, Office of The Upazilla Agriculture Officer, Sundargonj, Gaibandha.</p>
G. Award of Contract	
ITT. 60.2	<p>The amount of performance Security shall be 20% on the contract Price.</p> <p>Minimum two conretracts will be awarded (in case of lottery) to one tenderer under this invitation for Tender (IFT)</p> <p>If the tenderer has three or more contracts already in hand which are running beyond intended completion date, The Tenderer will be treated as poor performing and may not be considered for award.</p>

Section 4. Particular of Contract

Instructions for completing the particular Condition of contract are provided in italics mentioned for the relevant GCC	
GCC clause	Amendments of and supplements to clauses in The General Condition of contract.
GCC 1.1	The Procuring Entity is: The Upazila Agriculture Officer, Sundargonj Gaibandha.
GCC 11.1	<p>For notices The procuring Entity's contact details shall be. Address : Office of the Upazila Agriculture Officer, Sundargonj, Gaibandha. Telephone/Mobile : 01700716052</p> <p>For Notices The supplier's contact details shall be : Attention : Address : Telephone : e-mail- :</p>
GCC. 18.1	<p>(b) Imported or Local Vegetable seed in respect germination rate- above 80% (farmers field), Purity (%) - above 95% and Rabi/year round variety. Amount of seed Datashak (OP)-123.50 Kg, Puishak (OP)123.50 Kg, Patshak (OP)-123.50 Kg, Cucumber (Hybrid)-7.41 Kg, Bottlegourd (Hybrid)-12.35 Kg, Sweet Gourd (Hybrid)-12.35 Kg, balsam apple (Hybrid) 24.70 Chilli (Hybrid)-4.94 Kg, Borboti (Hybrid)-24.70 Kg, Countrybean (OP)-123.50 Kg </p>
GCC 22.2	<p>The packing, marketing and documentation within and outside the packages shall be: Intake packing from the origin of country/Imported country/organization and shall have all kinds of related seed information/Technical specification of supplied seed.</p> <p>The outer packing may be clearly marked on at least four sides as follows name and address of procuring Entity: Name of The supplier: Contract description: Final Destination/Delivery point:</p>
GCC 23.1	<p>The documents to be furnished by the supplier shall be as follows:</p> <p>(a) Copies of supplier's invoice showing goods description, Quantity, unit price, total amount. (b) Delivery note (Railway receipt or Truck receipt). (c) Manufacturer's/Supplier warranty certificate.(if any) (d) Certificate of origin.</p>
GCC 30.3	<p>The Performance security will be discharged by the procuring entity and returned to the Tenderer not later than twenty eight (28) days after the issuance of completion certificate.</p>
GCC 33.3	<p>The period of validity of the warranty shall be : Up to germination of vegetable seed in the farmers field and performing its saeson potentiality.</p>

Tender Submission Letter

To, The Upazila Agriculture officer Sundargonj, Gaibandha.
Invitation for Tender Notice Memo No: 12.17.3224.001.22.19-365 Date 27/08/2020 Tender package name : ২০২০-২১ অর্থ বছরের খরিপ-২ মৌসুমে বন্যার ক্ষয়ক্ষতি পুষিয়ে নিতে সবজি প্রণোদনা কার্যক্রম।

I/We, the undersigned, offer to supply in conformity with the Tender Document the following Goods and related Services.

SL. No.	Name of Vegetable	Unit	Unit Price Taka (in figure) :	Unit Price (in words) :	Total Amount	Total Taka (in figure)
1.	Datashak (OP)	Kg			123.50 Kg	
2.	Puishak (OP)	Kg			123.50 Kg	
3.	Patshak (OP)	Kg			123.50 Kg	
4.	Cucumber (Hybrid)	Kg			7.41 Kg	
5.	Bottlegourd (Hybrid)	Kg			12.35 Kg	
6.	Sweet Gourd (Hybrid)	Kg			12.35 Kg	
7.	Chilli (Hybrid)	Kg			4.94 Kg	
8.	Borboti (Hybrid)	Kg			24.70 Kg	
9.	Balsam apple (Hybrid)	Kg			24.70 Kg	
10.	Countrybean (OP)	Kg			123.50 Kg	
Grand Total					580.45Kg	

In signing this letter and in submitting my/our Tender I/we also confirm that:-

- (a) Our Tender shall be valid for the period stated in the tender Data sheet (ITT 27.2) and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
- (b) A Tender security is attached in the form of a [Pay-order/Bank draft] in the amount stated in the Tender data sheet (ITT sub clause 29.3) and valid for a period of Two (02) days beyond the tender validity date.
- (c) If our tender is accepted, I/we commit to supply the goods within 7 days after receiving purchase order.
- (d) I/we have examined and have no reservation Tender document, issued by you on /0 /2020.
- (e) I/we declare that we are eligible to participate in this Tender and meet The eligibility criteria Specified in the Tender Document.

- (f) Furthermore, I/we aware of concerning such practices and pledge not to indulge in such practices in competing for or completion of delivery of goods.
- (g) I/we are not participating as Tenderers in more than one Tender in this Tendering process. I/we understand that your written notification of award shall constitute the acceptance of my/our Tender and shall become a binding contract between me/us until a formal contract is prepared and executed.
- (h) I/we, Confirm that we do not have a record of poor performance such as abandoning the Supply, not properly completing contracts. inordinate delays, or financial failure as stated in ITT sub clause 5.8 and that we do not have, or have had, any litigation against us, other than that stated in the Tenderer Information Sheet (Form PG3-2)
- (i) I/we understand that you reserve the right to reject all the Tenders or the procurement proceeding without incurring any liability to me/us.

Signature of Tenderer

Name and NID Number of Tenderer

Mobile Number of Tenderer

Tenderer and goods Information sheet.

[This form should be completed only by the Tenderer, preferably on its Letter Head pad]

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1.	Eligibility Information of the Tenderer	
1.1	Tender's Legal title	
1.2	Proprietors Name	
1.3	Tenderer registered address	
1.4	Date of Birth	
1.5	Tender's year of Registration	
1.6	TIN Number	
1.7	Trade Licence No and date/renewed date	
1.8	Date and Authority Registration certificate of seed dealer /seed company/seed importer	
1.9	Tenderer Mobile No/Telephone no/e-mail address	
1.10	Authority of authorization Letter (mention, Date/time).	
2.	Information of goods:	

SL. No.	Name of Vegetable	2.1 Name of variety	2.2 Country of origin	2.3 Import period/ L/c no:	2.4 Sowing season	2.5 Life cycle (day)	2.6 Germination rate (%)	2.7 Purity of seed (%)	2.8 Yield (Mt/ha)
1.	Datashak (OP)								
2.	Puishak (OP)								
3.	Patshak (OP)								
4.	Cucumber (Hy)								
5.	Bottlegourd (Hy)								
6.	SweetGourd (Hy)								
7.	Chilli (Hybrid)								
8.	Borboti (Hy)								
9.	balsam apple (Hy)								
10.	Countrybean (OP)								

In order to confirm the above statements the Tenderer shall be submitted the applicable documents.

Signature of Tenderer:

Tenderers Name :

Mobile Number of Tenderer :

Section 6. Schedule of Requirements

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A. List of Goods and Delivery schedule

Item No	Description of Item	Unit of Supply	Quantity of units required	Point of Delivery	Date Required (In weeks)
1	2	3	4	5	6
1.	Datashak (OP)	50 gram	2470	Office of the Upazila Agriculture officer, Sundarganj Gaibandha.	1 week (7 days) from date of notification of contract award
2.	Puishak (OP)	50 gram	2470		
3.	Patshak (OP)	50 gram	2470		
4.	Cucumber (Hy)	3 gram	2470		
5.	Bottlegourd (Hy)	5 gram	2470		
6.	SweetGourd (Hy)	5 gram	2470		
7.	Chilli (Hybrid)	2 gram	2470		
8.	Borboti (Hy)	10 gram	2470		
9.	Balsam apple (Hy)	10 gram	2470		
10.	Countrybean (OP)	50 gram	2470		

Signature of Tenderer with seal:

Full Name of Tenderer :

NID no. of Tenderer :