

Government of the People's Republic of Bangladesh  
Upazila Accounts office, Chilmari Kurigram.

## Annual Procurement Plan 2023-2024

Ministry/Division: Ministry of Finance.

Directorate : Controller general Accounts.

Procuring Entity Name & Code: Upazila Accounts office,Chilmari, Kurigram, Budget: Revenue. Code: 1090305101919

| Pack. No | Description Of Procurement Package Goods | Sub Code | Unit | Qty | Procurement Method & Type | Contract Approving Authority | Source of Fund | Estd. Cost in Hundred Tk. | Time code for Processes | Not used in Goods | Invite/ Advertise Tender | Tender Opening | Tender Evaluation | Approval to award | Notification of award | Sining of Contract | Total time to Contract Signature | Time for Completion of Contract        |
|----------|--|----------|------|-----|---------------------------|------------------------------|----------------|---------------------------|-------------------------|-------------------|--------------------------|----------------|-------------------|-------------------|-----------------------|--------------------|----------------------------------|--|
| 1        | 2  | 3        | 4    | 5   | 6                         | 7                            | 8              | 9                         | 10                      | 11                | 12                       | 13             | 14                | 15                | 16                    | 17                 | 18                               | 19                                     |
| 1.       | Purchase of cleaning Items               | 3211102  | -    | -   | Direct Purchase           | Uao                          | GoB            | 250                       | July/23 To June/24      | -                 | -                        | -              | -                 | -                 | -                     | -                  | -                                | Through out the year According to need |
| 2.       | Talex/Fax /Internet                      | 3211117  | -    | -   | "                         | "                            | "              | 300                       | "                       | -                 | -                        | -              | -                 | -                 | -                     | -                  | -                                |  |
| 3.       | Postal                                   | 3211119  | -    | -   | "                         | "                            | "              | 15                        | "                       | -                 | -                        | -              | -                 | -                 | -                     | -                  | -                                |  |
| 4.       | Telephone                                | 3211120  | -    | -   | "                         | "                            | "              | 30                        | "                       | -                 | -                        | -              | -                 | -                 | -                     | -                  | -                                |  |
| 5.       | Labor (Irregular) Payment                | 3211134  | -    | -   | "                         | "                            | "              | 460                       | "                       | -                 | -                        | -              | -                 | -                 | -                     | -                  | -                                |  |
| 6.       | Training                                 | 3231301  | -    | -   | "                         | "                            | "              | 250                       | "                       | -                 | -                        | -              | -                 | -                 | -                     | -                  | -                                |  |
| 7.       | Computer Equipments                      | 3255101  | -    | -   | "                         | "                            | "              | 550                       | "                       | -                 | -                        | -              | -                 | -                 | -                     | -                  | -                                |  |
| 8.       | Other Stationary                         | 3255105  | -    | -   | "                         | "                            | "              | 550                       | "                       | -                 | -                        | -              | -                 | -                 | -                     | -                  | -                                |  |

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|----------|--|----------|------|-----|---------------------------|------------------------------|----------------|---------------------------|-----------------------|-------------------|--------------------------|----------------|-------------------|-------------------|-----------------------|--------------------|----------------------------------|---------------------------------|
| 1        | 2  | 3        | 4    | 5   | 6                         | 7                            | 8              | 9                         | 10                    | 11                | 12                       | 13             | 14                | 15                | 16                    | 17                 | 18                               | 19                              |
| 9.       | Maintanance of Furniture                 | 3258102  | -    | -   | "                         | "                            | "              | 250                       | "                     | -                 | -                        | -              | -                 | -                 | -                     | -                  | -                                |                                 |
| 10.      | Maintanance of Computer                  | 3258103  | -    | -   | "                         | "                            | "              | 200                       | "                     | -                 | -                        | -              | -                 | -                 | -                     | -                  | -                                |                                 |
| 11.      | Office Equipment                         | 4112310  | -    | -   | "                         | "                            | "              | 250                       | "                     | -                 | -                        | -              | -                 | -                 | -                     | -                  | -                                |                                 |
| 12.      | Furniture                                | 4112314  | -    | -   | "                         | "                            | GoB            | 250                       | "                     | -                 | -                        | -              | -                 | -                 | -                     | -                  | -                                |                                 |

  
 (MD. Shahanur Islam)  
 Upazila Accounts Officer  
 Chilmari, Kurigram